



QUALITY AND ENVIRONMENTAL POLICY

Quality Policy

It is the policy of Adept Corporate Services to provide services of a high standard at competitive prices, which, in every way, meet customers' contractual requirements and expectations. The Company seeks to expand the services it offers to a widening customer base, through the provision of integrated security solutions, whilst maintaining the initial criterion of quality as set out in this statement. This approach is regarded as a key goal of our organisation.

To meet these requirements, it is the Company's policy to operate a Quality Management System to Standard BS EN ISO 9001:2015, maintain membership of the Security Industry Authority Approved Contractor's Scheme, operate in accordance with all relevant national standards plus other Codes of Practice and Directives - where relevant to the nature of the business, to achieve quality in all areas of work. To achieve this, the company is committed to meeting the requirements of the NSI/SIA pass-porting scheme.

This policy recognises the growth of quality awareness among our customers, consumers, and other stakeholders, our understanding of our socio-environmental impact, and our drive for continual improvement as an organisation.

To enable the company to meet our own, and our customers' exacting requirements we actively seek feedback from, and listen to, all our stakeholders; through both formal and informal channels, monitor relevant legislation, and amend or update our services or processes, accordingly. We provide licensed employees, screened, and vetted to current British Standards, who are also trained to standards meeting the needs of our customers, consumers, and other stakeholders.

The Quality Management Procedures defined in our Business Processes, together with the supporting sub-processes, documentation, and forms are mandatory for all employees, who are directly responsible for the quality of their own work and are made aware of Quality Management requirements.

A regular programme of both internal, and external, audits and reviews will ensure that quality is maintained and that methods employed continue to meet the expectations of all our stakeholders. This policy, the company mission statement, and guiding principles, are formally reviewed for ongoing applicability by the Management Review Committee. Any recommended changes will be passed to the Board of Directors for ratification.



Environmental Policy

Adept is committed to the adoption of environmentally responsible policies and practices, together with the reviews of both its performance and areas for further improvements in reducing our impact on the environment.

Adept aims, through continuous staff awareness, to create and maintain the highest levels of environmental responsibility, we are committed to reducing the adverse effects that we have on the environment.

We shall maintain a fundamental belief in the importance of protecting the environment, and will take all necessary steps within its power to eliminate, or control, environmental hazards by:

Striving to adopt the highest possible environmental standards in all its operations, wherever these are located.

Aiming to use the most economical use of all materials, supplies and energy, using renewable or recycled materials wherever possible.

Minimising waste produced in all parts of the business, inclusion of recycled materials and the methods for environmentally acceptable disposal of materials as necessary.

We shall consistently comply with applicable relevant environmental legislation and regulations.

Encouraging employee involvement in positive environmental action. Regularly assessing the environmental impact of all its operations.

All Adept staff and sub-contractors have a responsibility towards the environment, in which they live and work a responsible attitude and commitment to the Company's objectives is expected.

The contents of the policies shall be communicated to all personnel during company induction training and the understanding verified during internal audits of the management systems.

As Managing Director, I take full responsibility to ensure that this policy is communicated and implemented throughout the organisation and any other interested parties. This will be achieved during induction, on-going training and its understanding verified during periodic internal audits of our management system.

A handwritten signature in black ink, appearing to read "Nick Cooper".

Managing Director
Nick Cooper

14th September 2024