

# ADEPT CORPORATE SERVICES

## CARBON REDUCTION PLAN (CRP)

**Date:** November 2025

### 1 Commitment to Achieving Net Zero

Adept Corporate Services is fully committed to achieving Net Zero greenhouse gas emissions by 2050, in line with the UK Government's legally binding target. We also support the Greater Manchester Combined Authority (GMCA) ambition to achieve a carbon-neutral city region by 2038. This Carbon Reduction Plan (CRP) is produced in accordance with PPN 06/21 and follows the Cabinet Office CRP reporting standard.

We are exploring formal alignment with the Science Based Targets initiative (SBTi) to ensure our pathway is robust and scientific.

### 2 Organisational Emissions Overview

Adept began formal carbon data collection in early 2025 with the help of a sustainability consultancy. During this first phase, we focused on evaluating and establishing accurate systems for measuring our Scope 1 and Scope 2 emissions. As a smaller organisation, we did not yet have the capacity for full Scope 3 data capture; this work has now begun and will continue throughout 2025-2026. We evaluated 2024 as our Baseline year and most recent reporting year: 2024 (Scope 1 and 2 only).

In November 2025, Adept acquired Agilis. This expanded our operational boundary and introduced additional sites, staff and assets. We will therefore be recalculating our full organisational baseline, including all Scope 3 categories, once the integration process is complete. This CRP is a **provisional version** for the purpose of PPN 06/21 compliance and reflects the verified emissions data currently available. A full consolidated CRP will be published in 2026.

Adept's verified emissions for 2024 are as follows.

#### 2024 Emissions Breakdown

Scope	Tonnes CO <sub>2</sub> e
Scope 1	24.31
Scope 2 (location-based)	9.61
Scope 2 (market-based)	0
Scope 1 and 2 Total	33.91
Scope 1 and 2 Intensity per £100,000 revenue	0.485
Scope 3 (Category 4 T&D only)	0.85
Scope 3 Total (incomplete)	0.85
<b>Total emissions</b>	<b>34.76</b>

## Scope 3 Status

Only Scope 3 transmission and distribution emissions have been calculated so far. Additional Scope 3 categories will be completed in 2025-2026 following the Agilis integration. This will include commuting, business travel, purchased goods and services, waste and other relevant categories.

## 3 Methodology

2024 was our first year of emission calculations. Our methodology is given below:

- Calculations using DEFRA emission factors.
- Scope 1 and Scope 2 data are based on activity data collected by Adept.
- Scope 3 emissions remain incomplete pending organisational integration.
- Organisational boundaries follow the operational control approach and will be updated post-acquisition.

## 4 Carbon Reduction Measures & Future Commitments

Adept's emissions for next period reflect our re-evaluated operational profile, including fleet activity, office energy consumption, business travel, and minimal waste production.

The following measures will guide reductions across Scope 1, 2 and 3.

### Scope 1: Fleet, Machinery and On-Site Fuel Use

- Transition all operational equipment (security and cleaning) to electric or low-emission alternatives
- Use Masternaut telematics to optimise driving efficiency and reduce idling and unnecessary mileage, and fuel efficiency tracking
- LEV and hybrid vehicle fleet transition and charging with renewable energy

### Scope 2: Electricity Consumption

- Continued use of 100 percent renewable office supply and improved energy monitoring
- EV charging through renewable energy

### Scope 3: Value Chain

- Support staff to adopt public transport, cycling, and low-carbon commuting alternatives
- Expand cycle-to-work schemes and employee incentives for sustainable travel
- Reduce travel emissions via digital workforce management, remote meetings, and route optimisation

- Mandate sustainability training during induction
- Require key suppliers to meet sustainability criteria
- Zero-to-landfill waste management through B&M Waste Services
- Expansion of digital systems to reduce paper use
- Partnership with City of Trees for nature-based improvements
- Publish annual emissions reporting and performance updates
- Continue to recycle or reuse uniforms at end-of-life through partnership with Avena

Formal reduction targets will be set once the consolidated baseline is completed in 2026.

## **5 Monitoring, KPIs and Targets**

We will measure carbon emissions annually using an activity-based approach informed by GHG Protocol and DEFRA emission factors. Scope 3 categories will expand significantly in 2026.

KPI areas will include:

- Total emissions
- Fuel use
- Vehicle miles travelled
- Renewable energy share
- Waste diversion
- Supplier sustainability criteria

## **6 Contract-Level Environmental Management**

As part of our commitment to minimising environmental impact during contract delivery, we will apply the following measures:

## 6.1 Green Transport Programme

We operate a fleet fitted with telematics software that enables smarter, more efficient travel. The system provides individual driver metrics on route optimisation, idling, fuel consumption and carbon output. These insights form part of our internal reduction targets and support more environmentally responsible travel behaviour.

In addition, telematics data contributes to the organisation's wider carbon-reduction plan through accurate tracking of business-related mileage. All new vehicles sourced for contract use from 2026 will be Low Emission Vehicles (LEV) or Euro 6 compliant. As our current fleet is 10% electric and 90% Euro 6 compliant, we are committed to continuing to maintain a 100% LEV/Euro 6 compliant fleet on all contracts.

## 6.2 Sustainable Uniform Supply Chain

Operational uniforms are made from recycled materials sourced through accredited UK suppliers. At end-of-life, all uniform items are returned to Avena's licensed environmental recycling facility where they are reused or recycled, ensuring zero landfill contribution. We are able to work collaboratively with our clients to extend this closed-loop process for all staff uniforms deployed on contracts.

## 6.3 Fully Digitalised Security Documentation

Operational documentation previously delivered via printed books, including daily occurrence logs, incident books and task records, has been fully digitalised. This removes paper dependency, significantly reducing printing waste and reducing stationary use and disposal. The digital system also improves data accuracy, auditability and greater security, while lowering the environmental impact of record-keeping.

### Monitoring and Measurement

Initiative	KPI / Measure	Monitoring Method	Frequency
<b>Green transport programme</b>	Percentage of fleet used meeting LEV/Euro 6 standard	Fleet asset list & compliance check	Quarterly
<b>Green transport programme</b>	Reduction in unnecessary mileage	Telematics data reports	Annual
<b>Recycled uniforms &amp; closed-loop process</b>	Volume of uniform recycled or reused	Supplier audit evidence through Avena	Annual
<b>Digital document system</b>	Reduction in paper usage	Digital log system usage report	Quarterly

## **7 Governance, Transparency & Monitoring**

Emissions will be monitored annually, with progress reviewed by the Board. An updated, fully integrated baseline and CRP will be published in 2026. Adept will continue to develop systems to expand Scope 3 reporting and improve data accuracy.

## **8 Declaration and Approval**

This Carbon Reduction Plan has been approved on behalf of Adept Corporate Services.

Signed:



Nick Cooper

Managing Director

Adept Corporate Services